

Division of Taxation
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Mark A. Burghart, Secretary

Department of Revenue

Laura Kelly, Governor

03/17/2020

Sally Wachtel
City of Overland Park
8500 Santa Fe Dr

Overland Park , KS 66212

RE: Agent Status Number: 026-000479

Your request for a project exemption certificate has been received and your organization has been approved for Agent Status. Once your initial request for Agent Status has been approved all subsequent requests for project exemption certificates submitted on-line will be automatically approved upon submission, a number will be assigned and a certificate will be available for downloading. You will not have to wait for your requests to be reviewed. There is one exception to this rule, your request must be reviewed and approved by the department if the project is fully or partially funded with industrial revenue bonds (IRBs).

The project exemption certificate is for the contractors, subcontractors, or repairman's use in purchasing tangible personal property tax exempt as set out in K.S.A. 79-3606(d) and (e). **Please remember that the project exemption certificate must be available to the supplier at the time the invoice is rendered or the exemption for sales or compensating tax cannot be claimed.**

You will find enclosed an exemption certificate (PR-74a) which you will furnish to the contractor, subcontractor, or repairman. The contractor, subcontractor or repairman may reproduce as many copies of this form as they need for their suppliers. You will also want to furnish a copy of the completion certificate to the contractor(s). Upon completion of the project, a project completion certificate (PR-77) must be provided to you by the contractor(s). You will need to retain the completion certificate in your office and you will want to record the completion date on-line.

You can apply for future project exemption certificates, download completion certificates and/or record the completion date on-line at <https://www.kdor.org/taxcenter/>. To maintain Agent Status you must submit your requests for project exemption certificates on-line. Please feel free to contact the department at (785) 296-8460 for assistance.

Sincerely,

Division of Taxation

KANSAS DEPARTMENT OF REVENUE
AGENT ISSUED
PROJECT EXEMPTION CERTIFICATE

PERMIT TO PURCHASE TANGIBLE PERSONAL PROPERTY OR SERVICES WITHOUT PAYMENT OF SALES
TAX, LOCAL SALES TAX, OR COMPENSATING TAX

The undersigned purchaser certifies that the sale of tangible personal property by

_____ of _____,
(Vendor Name) (City, State)

is exempt from the Kansas Sales and Compensating (Use) Tax pursuant to K.S.A. 79-3606(d) or (e) of the Retailers' Sales Tax Act.

Pursuant to the above section, the exemption certificate number below must appear on the invoice covering such sale.

Date _____ Purchaser _____
(Contractor/Subcontractor)
Address _____
City, State _____
Authorized Signature _____

NOT VALID ON PURCHASES MADE PRIOR TO: 03/17/2020

NOT VALID ON PURCHASES MADE AFTER: 10/31/2020

Agent Status Number: 026-000479

This entity has been granted agent status pursuant to K.S.A. 79-3606(d) or (e): City of Overland Park

Project number(if used): MR-2001

Location of project(city or county): 8500 SANTA FE DR. OVERLAND PARK, KS;

Description of project: 2020 Chip Seal Program, Part 1 (MR-2001)

INSTRUCTIONS

EXEMPT ORGANIZATION-A copy of this certificate should be furnished to each contractor or subcontractor who will be purchasing tangible personal property for use on the project.

CONTRACTOR/SUBCONTRACTOR-Contractors and subcontractors working on the exempt project must furnish a completed copy of this exemption certificate to each retailer from whom you are buying tangible personal property or services for this project, or from whom you are renting or leasing construction machinery for use on the project.

RETAILER-Retailers must obtain a completed copy of this exemption certificate from each contractor or subcontractor making purchases of tangible personal property or services for the project, or renting or leasing construction machinery for use on the project.

Important Note: All invoices and exemption certificates for this project must be maintained by all parties for a period of five years and are subject to audit by the Kansas Department of Revenue.