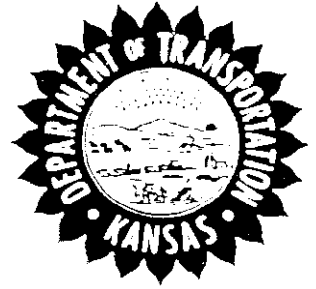


KANSAS DEPARTMENT OF TRANSPORTATION

STATE OFFICE BUILDING—TOPEKA, KANSAS 66612



JOHN B. KEMP, Secretary of Transportation

JOHN CARLIN, Governor

September 4, 1984

B.R.U.D. MEMO 84-10

MEMORANDUM TO: COUNTY COMMISSIONERS
MAYORS
COUNTY ENGINEERS / CITY ENGINEERS
ROAD SUPERVISORS / ADMINISTRATORS
CONSULTING ENGINEERS

SUBJECT: Utility Adjustments/Railroad Agreements

BACKGROUND:

In past years, numerous projects sponsored by counties and cities have had utilities adjusted during construction. This was due in part to the reluctance of utility companies moving lines until the project was under contract and hence certain to be constructed. Also, there have been cases where utility companies did not have sufficient resources to move their lines prior to certain clearing being done by the project contractor. Likewise, railroads have not always adjusted their facilities prior to the project contractor beginning work.

Due to an increasing number of problems, increased costs, additional hazards and on occasion travel delays to the public, all related to construction delays where utility or railroad adjustments have not been made, the FHWA is now requiring that our procedures be revised.

ACTION:

Effective October 1, 1984, projects will be placed in two categories: 1) Those having utility or railroad adjustments which can be completed prior to the project going to contract; and, 2) Those which by necessity must be done concurrently with the project construction. Projects which can have utility or railroad adjustments made prior to construction will not be let to contract until the adjustments are completed to the extent practical. Those projects which by necessity must have utility or railroad adjustments made during project construction must have specific notes pertaining to adjustment shown on the plans.

An executed agreement, franchise or permit between the owner of the project and the utility company or railroad is required for all projects and must be furnished to KDOT as in the past. A copy of the FHWA's instructions initiating the revised process is attached.

For projects in the first category for which "status of utilities" forms have already been submitted to KDOT, but which do not indicate utilities have actually been moved, KDOT will develop and furnish a certification form on which the city/county will certify utilities have been moved. This form must be provided to KDOT prior to the project being let to contract. This form will also be used for all projects in category one or two with "Status of Utilities" forms yet to be submitted.

For projects in the second category and in similar status, it will be necessary to have the plans revised prior to letting the project to contract. Cities and counties with project(s) "ready to let" and ready to be scheduled for a letting (beginning with the November letting) will be contacted to determine their projects utility status.

If you have any questions or comments, please contact this office.

RAYMOND E. OLSON, P.E.
Chief of Rural and Urban Development

REO:lb:dh