Attachment No. 3

PROPOSED TIMETABLE
TO SELECT A CONSULTANT
FOR CONSTRUCTION ENGINEERING

1 Week	1.	KDOT notifies LPA of projects in letting and requests LPA to select construction engineering option. LPA selects an option and notifies KDOT (writing or telephone).
1 Week	2.	LPA has selected an option to hire a consultant and then KDOT will send a list of prequalified consultants, example proposals, etc. to LPA.
1-2 Weeks	3.	LPA solicits interest (Letter of Interest) from at least five (5) to ten (10) consultants.
1 Week	4.	Selection Committee reviews "Letters of Reply" and develops consensus list of at least three (3) to five (5) consultants for submittal to Negotiation Committee.
1 Week	5.	Negotiation Committee reviews information submitted from Selection Committee and requests additional information prior to ranking consultants and contacting top ranked consultant requesting submittal of detailed proposal that will include a cost plus net fee. Consultant selected and submitted to KDOT for approval and preparation of agreement.
2 Weeks	6.	B.L.P. reviews and approves proposal and transmits agreements to consultant, LPA and back to KDOT (Also FHWA when necessary) for execution.
1 Week	7.	Distribution of executed agreement.
	8.	Letting.

8-9 Weeks Total

Note: There is little or no slack time in this timetable. Every effort should be made to keep the selection process on schedule if the projects are going to be let as scheduled. LPAs doing the construction engineering with their own personnel may utilize this timetable as a guide. The time shown for selection of consultant would probably be used in outlining the estimated time and costs for the LPA to perform the work.

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