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# KANSAS

DEPARTMENT OF TRANSPORTATION  
DEB MILLER, SECRETARY

KATHLEEN SEBELIUS, GOVERNOR

LARRY W. EMIG, P.E., CHIEF

MEMO TO: County Engineers/Road Supervisors/Highway Administrators  
Public Works Directors/ City Engineers/Street Superintendents  
Consultants

FROM: Larry W. Emig, P. E., Chief  
Bureau of Local Projects

DATE: July 28, 2006

SUBJECT: Geotech and Other Reports for the KDOT Document Management System.

RE: BLP Memo 06-06 [Supersedes BLP Memo 05-14]  
[This is a supplement to the Project Development Manual for Non-National Highway System Local Government Road and Street Projects.]

Beginning with the July 2006 letting KDOT has implemented procedures to make information available for contractors via the internet. We are providing this information to improve communication and partner with contractors who submit bids on projects administered by our agency. The information to be provided will aid potential bidders and is critical to them in preparing their proposals for projects administered by our agency.

For projects being developed through the Bureau of Local Projects, the following information as applicable and available for a given project needs to be provided along with the office check plan submittal:

Bridge Items:

- Bridge Foundation Investigations and Boring Logs
- Retaining/Noise Wall Investigations
- Soils Investigations
- Bridge Deck Surveys
- Bridge Paint Surveys
- Building Foundation Investigations

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Road Items:

- Geology Investigations & Boring Logs
- Settlement Investigations
- Slope Stability Investigations
- Earth Work Computations
- Alignment and Survey Cross Section Reports
- Borrow Area Field Investigations
- Wetland Mitigation Investigations
- Lagoon and Lateral Field Investigations
- Light Tower Investigations

The applicable reports should be provided in Adobe Portable Document Format (PDF) and may be submitted on CD or emailed Mark Hoppe at [hoppe@ksdot.org](mailto:hoppe@ksdot.org) (Bridge Items) or to Jeff Horton at [jhorton@ksdot.org](mailto:jhorton@ksdot.org) (Road Items).

Implementation of this procedure will provide contractors bidding on the projects administered by our agency the information they need to develop their proposals. Bureau of Local Projects staff will be contacting designers to coordinate as needed on projects that already have completed plans.

Please Contact Ron Seitz, Mark Hoppe, or Jeff Horton at (785) 296-3861 if you have any questions.

MEH:jm

cc: David Comstock, P.E., Director, Engineering and Design  
Mike Crow, P.E., Director, Operations  
Roy Rissky, P.E., Chief, Construction and Maintenance  
Jim Kowach, P.E., Chief, Design  
Lon Ingram, P.E., Chief, Materials & Research  
District Engineers