

8.0 Status of Utilities

It may be necessary to relocate utilities that are located within project construction limits. Utilities include but are not limited to lines, facilities, and systems for producing, transmitting or distributing power, electricity, communications, cable TV, lighting, heat, gas, oil, crude products, water, steam, waste water, storm water not connected with highway drainage, and other similar commodities, including fire and police signal systems and street lighting and traffic control systems, which directly or indirectly serve the public.

8.1 Schedule

For KDOT-administered projects, all necessary utilities should be relocated at least **four months** prior to the letting date of the project. BLP may delay the letting of any project that does not have the necessary utilities relocated **four months** prior to the scheduled project letting date. The LPA will submit the [Status of Utilities \(KDOT Form 1304\)](#) to the PM before any project plans will be processed for PS&E.

For LPA-administered projects, all necessary utilities should be relocated prior to the letting date of the project. The LPA will submit the Form 1304 to the PM with other contract documents.

8.2 Responsibilities

8.2.1 LPA (KDOT-Administered Projects)

The LPA is responsible for facilitating the relocation of all utilities for a project. The LPA will coordinate as necessary with the utility owners to make certain that all utilities requiring relocation for the project are relocated before the project is let. Under certain circumstances the utilities requiring relocation may need to be relocated concurrent with construction. In any case, it is the LPA's responsibility to provide the [Status of Utilities \(KDOT Form 1304\)](#) to the PM before the project plans are processed for PS&E. BLP may delay the letting or cancel the project if the Form 1304 has not been received **four months** prior to the scheduled project letting date. Each revision of the LPA-submitted Form 1304 will be dated and signed by the LPA or their representative.

It is important that the Contractor has accurate information available regarding the status of utilities before bidding on the project. If, for any reason before letting, the status of utilities changes from the original Form 1304 submission, it is the LPA's responsibility to submit a revised Form 1304 to BLP. Any valid additional claims by the Contractor due to delay because of utility relocation issues will be charged to the LPA and will not be funded as a participating item.

8.2.2 LPA (LPA-Administered Projects)

The LPA is responsible for facilitating the relocation of all utilities for a project. The LPA will coordinate as necessary with the utility owners to make certain that all utilities requiring relocation for the project are relocated before the project is let. Under certain circumstances the utilities requiring relocation may need

to be relocated concurrent with construction. In any case, it is the LPA's responsibility to provide the [Status of Utilities \(KDOT Form 1304\)](#) to the PM with other contract documents. Each revision of the LPA-submitted Form 1304 will be dated and signed by the LPA or their representative.

It is important that the Contractor has accurate information available regarding the status of utilities before bidding on the project. Form 1304 must be included in the contract documents. Any valid additional claims by the Contractor due to delay because of utility relocation issues will be the LPA's responsibility and will not be funded as a participating item.

8.2.3 KDOT (KDOT-Administered Projects)

BLP is responsible for processing the LPA-furnished Form 1304 and transmitting this information to KDOT BOCM in preparation for the project letting. The BOCM includes this information in the project bidding proposal.