**Maintenance Plan Review Process**

The project manager will invite the Maintenance Division to review the plans at least one time during the design phase of the project. The project manager will determine at what design phase to send plans to them. This will depend on the scope and nature of the project. Typically, the Maintenance Division would prefer to have the plans available for their review at the Field Check stage. However, if you believe that it is critical to get their opinion on something at an earlier stage, you can either send them an additional link to the plans or include them on correspondence or meetings.

The project manager will correspond with the Maintenance Engineer within the maintenance division. The Maintenance Engineer will determine which maintenance division managers should be given access to review the plans.