June 21, 2012

Type Company Name

Type Company Address

Type City, State, Zip

127TH STREET BLACK BOB TO PFLUMM (TH-1443)

APPRAISAL SERVICES

The City of Overland Park is accepting appraisal services proposals for the above project. This is a major street improvement project which is to be bid in late 2012. Written proposals will be accepted until 5:00 p.m., July 6, 2012. Proposals should be delivered to:

Eric Keenan, P.E.

City of Overland Park

8500 Santa Fe

Overland Park, KS 66212

Accompanying this letter are (1) a table of preliminary easement acquisition needs for the project; (2) a standard appraisal services contract; and (3) a state brochure on real property acquisitions.

This project will utilize federal-aid so it is important that the appraisals be accomplished in accordance with the applicable Kansas Department of Transportation (KDOT) policies. You may wish to contact KDOT’s Bureau of Local Projects for latest policies if you have questions in this regard.

If you are interested in performing these services for the City you should submit a proposal which includes, at a minimum, the following items:

1. The firm name, address, and telephone number.
2. The year established.
3. Names of principals of the firm.
4. Names of key personnel, with experience of each and length of time in the organization.
5. List of completed appraisal projects by the firm under KDOT appraisal requirements.

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1. List of previous experience in working for the City of Overland Park.
2. Current projects underway, estimated cost and completion date of each.
3. Number of staff available for assignment.
4. Statement of data gathering methods and evaluation techniques.
5. Experience in court cases involving property acquisition for KDOT projects.
6. Specific methods utilized to satisfy KDOT reporting requirements.
7. An estimate, based on the supplied table, of whether the total appraisal fee for this project will be in excess of $10,000. Do not supply a detailed estimate of the cost.

Please contact me with any questions.

ERIC KEENAN, P.E.

SENIOR CIVIL ENGINEER

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Enclosures

Email: Daniel G. Miller, P.E. – City Engineer

Tammy Owens – Deputy City Attorney